



ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)



MEMORANDUM FOR ALMR Executive Council

February 19, 2008

FROM: DOD Executive Co-Chair

SUBJECT: February 21, 2008, ALMR Executive Council Meeting Agenda

TO: See Distribution

1. **Call to Order.** Colonel Clifton, Executive Council Co-Chairman, will call the meeting to order at the Alaska State Trooper (AST) Main Training Conference Room, at 1:30 a.m. Roll will be taken. (5 Min)
2. **Opening Statements and Other Announcements.** (5 Min)
3. **Approval of Previous Meeting Minutes (January 24, 2008).** ALMR Executive Council Meeting minutes, dated February 15, 2008. (5 Min) (Atch 1)
4. **Old Business.** (45 Min)

1) The Executive Council approve the Service Level Agreement by February 21, 2008 (Atch 2) and determine the required signatories.

Executive Council acceptance and approval of the Service Level Agreement as an Appendix to the Cooperative Agreement.

Motion: Approve the Service Level Agreement as presented by the User Council and approve the Service Level Agreement to be sent out for agency coordination and agency signature. Upon final signatures, incorporate it into the Cooperative Agreement as Appendix D.

2) The User Council present to the Executive Council the ALMR System Description and the Organizational Chart for their approval by February 21, 2008.

a) Executive Council acceptance and approval of the System Description as an Appendix to the Cooperative Agreement (Atch 3).

Motion: Approve the ALMR System Description as presented by the User Council and incorporate it into the ALMR Cooperative Agreement as Appendix B.

b) Executive Council acceptance and approval of the Organizational Structure as an Appendix to the Cooperative Agreement (Atch 4).

Motion: Approve the Organizational Structure as presented by the User Council and incorporate into the ALMR Cooperative Agreement as Appendix C.

3) The Executive Council approve the completed Total Cost of Ownership Study not later than April 30, 2008.

4) The OMO-prepared business case must be completed by April 30, 2008.

5) A Cost Share Agreement must be reached not later than June 1, 2008.

a) The Executive Council should appoint members to a Cost Share Working Group to negotiate and develop several courses of action. This working group should present their recommendations to the Executive Council for approval by May 1, 2008.

b) To facilitate this process, the Executive Council should establish the assumptions and basic ground rules to guide the Cost Share Working Group in determining the cost share approach. These rules and assumptions are required by March 15, 2008.

6) All Membership Agreements must be in place not later than June 30, 2008.

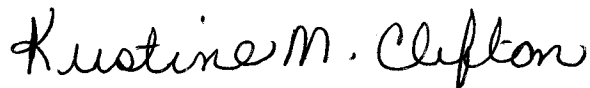
5. **ALMR Project Status.** Implementation activities report. (Atch 5) OMO Metrics (Atch 6) (Updates to be provided by written report only this meeting)

6. **User Council Update.** (10 Min)

7. **New Business.** (10 Min)

8. **Next Meeting.** The next proposed meeting is March 20, 2008, 1:30 p.m. at the AST Main Training Conference Room, 5700 E. Tudor Road.

9. **Adjourn Meeting.**



KRISTINE M. CLIFTON, Colonel, USAF
Department of Defense, Executive Co-Chair
ALMR Executive Council

6 Atch:

1. January 24, 2008 Executive Council Meeting Minutes dated February 15, 2008
2. Service Level Agreement
3. System Description

4. Organizational Structure
5. ALMR Project Status Implementation Activities Reports
6. OMO Metrics

Distribution:

SOA DPS, Commissioner Walt Monegan
FEA DOI, Mr. Hans Neidig
ALCOM/J6, Colonel Kristine Clifton
AML, Chief Jeff Tucker
MOA, Ms. Heather Handyside
ALMR User Council, Major Matthew Leveque
ALMR OMO, Mr. Del Smith
ALCOM/J64, Mr. Timothy Woodall
SOA DOA, Mr. James Kohler
MOA, Mr. Trygve Erickson